

## Adding Sources & Creating a Works Cited via NoodleTools

1. Go to NoodleTools

Have an account? **Sign in** to NoodleTools

Don't have an account? **Register** for one...

1. Go to NoodleTools.com > Choose "Sign In" > Then "Register".

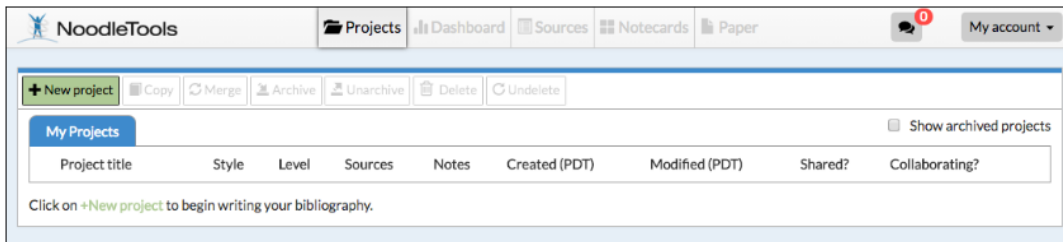
2. Complete the registration.

**Suggestion: use the same login info for NoodleTools as you use for the school computer.**

Personal ID (username): four letters of last name, three of first, two-digit grad year

Password: the same password you use for the school computer or an ASB#

2. After you register or login, you will see a screen like this:



Don't forget... There is the MLA Template on the library website (*it has all the required formatting; you just need to fill in your info*).

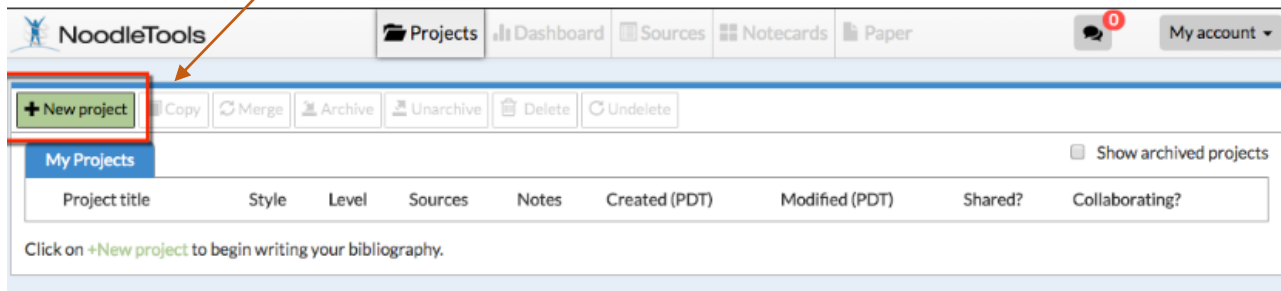
Find it here:

**Library Page>**

**Writing & Research>**

**MLA Template Word or Google**

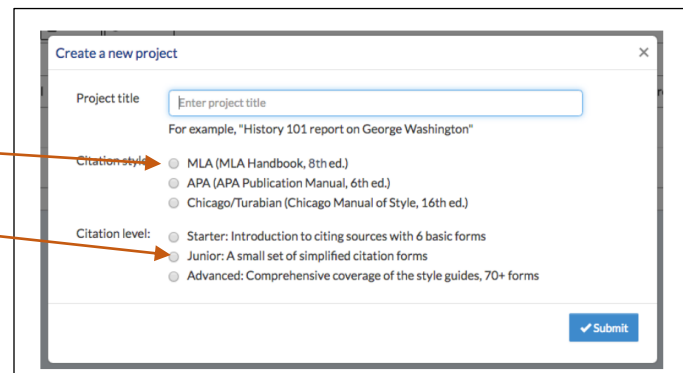
3. Create a new project.



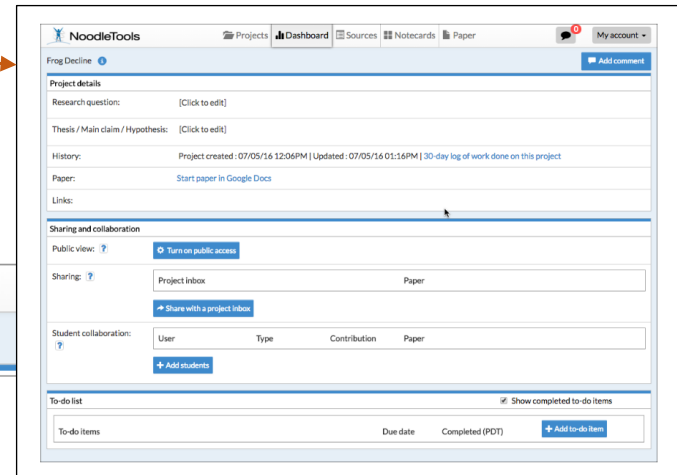
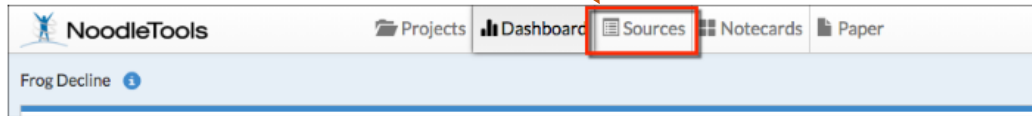
4. When the Create a New Project screen that pops up, enter a name for your project, your choice.

- select "MLA" for the *citation style*

- and "Junior" for the *citation level*



5. The “Dashboard” screen appears. There is a lot going on here, for now, you just want to choose the “Sources” tab.

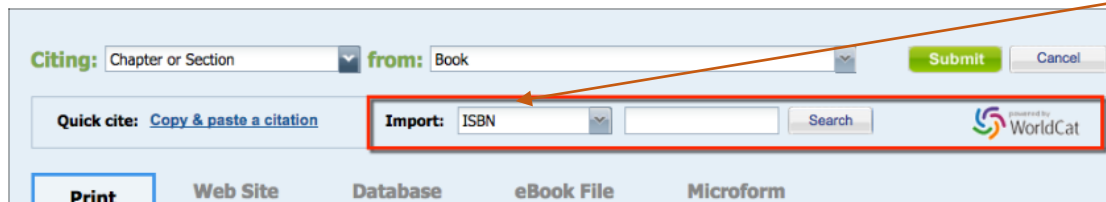


6. Add your sources.

a. Choose “Create New Citation” and select the source type then add needed info – see below for some tips.

b. [How to add an already formatted source](#) (all *databases* have a formatted source, this explains how to copy & paste the citation into your project).

c. For **books**, if possible add the ISBN number (on the back of the book, usually starts with 978) here.



- Then click on “Select”, “yes”, “save” etc. a few times to generate the citation.

- If you cannot find the ISBN number, locate and fill in the required info in the boxes.

7. Create your Works Cited page and export it to Word (or [Google Docs](#) – directions are here).

-- Note: do NOT just copy and paste the citations from the NoodleTools list (or directly from the databases), the formatting will be lost!

a. From your Sources list, choose Print/Export and choose to Word. Then open the exported list and copy and paste it to the last page of your assignment.

